



## Self-Directed Staffing Support Agreement

**Self Directed Staffing Support Roles and Responsibilities:**

- Assist with scheduling self-hired staff and assist the individual with staff related paperwork; the tasks completed cannot duplicate FI co-employer responsibilities or Broker services related to development of the individual’s self-directed plan.
- Assist with completing any tasks outlined by the person that contributes to implementing their self-direction budget.

Individualized tasks assigned:

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- The ‘self-hired’ staff person providing this support is not a staff of another not for profit agency and is not a person who is active in assisting the individual with decision-making regarding his/her self-directed services (not a family-member or a member of the person’s freely chosen planning team).

**Self Directed Staffing Support initial below:**

\_\_\_\_\_ Self-Directed Staffing Support will not actively assist the individual with his or her decision making with the individuals self-directed plan.

\_\_\_\_\_ Self-Directed Staffing Support does not work for another not for profit agency.

\_\_\_\_\_ Self-Directed Staffing Support is not a family member or a member of the individual’s freely chosen planning team.

Total Annual Hours	Hourly Fee (max \$20 per hour)	Total Annual Cost

\*The total cost may not exceed amount included in the approved Self-Direction budget

Individual/ Advocate/ Legal Guardian:

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Self-Directed Staffing Support:

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_