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October 21, 2021

## Dear Families & Friends:

As you are aware, throughout most of 2021, Living Resources has been undergoing the development of a three-year Strategic Plan. During this development process which included input received from you, our staff, collaborators, and the community, it became very apparent that we needed to align our many programs under the umbrella of one Associate Executive Director of Programs instead of two. Our programs are diverse, yet they often intertwine and complement each other in order to deliver the life-time of supports we are so proud to provide. This is why I am pleased to share that Jennifer Richard has accepted the appointment to Associate Executive Director of Programs effective October 24, 2021.

Many of you may already know Jen. She has been an integral part of Living Resources for over 20 years, holding many roles within the agency and most recently served as Assistant Executive Director of our college, employment, TBI and community living programs. Expanding Jen's current role to include residential, day programs, nursing and clinical makes sense strategically and will help us build a more cohesive organizational structure.

The time that we took to make this strategic decision would not have been possible if it weren't for the amazing leaders we have here at Living Resources. I am grateful for the hard work and dedication of Jennifer Kirkpatrick, Frank Prevratil, Jeff Hallenbeck, Erica Smith and Andrea Mattas, all of whom stepped up during this transition and ensured the supports we provide never suffered as a result.

Please join me in congratulating Jennifer Richard to her new expanded role and thanking all those that went above and beyond during this time. You can reach Jennifer Richard, Associate Executive Director of Programs, at <a href="mailto:irichard@livingresources.org">irichard@livingresources.org</a> or 518-218-0000 x 5537. If you have any questions, you can also contact me at <a href="mailto:emartin@livingresources.org">emartin@livingresources.org</a> or 518-218-0000 x 5530.

Sincerely,

Elizabeth Martin

Chief Executive Officer