



*Meeting Life's Challenges*

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**From: Fred Erlich, CEO**

**Sent:** Wednesday, July 8, 2020 2:13 PM

**To: Living Resources Employees**

**Subject:** Working together, we can help stop the spread of Covid-19!

Dear Colleagues –

This has certainly been an unusual time for all of us. A time filled with changes, pivots, and creative thinking in order to maintain the support to those we serve while making our agency stronger and more resilient. I am sincerely grateful for your commitment, you have done amazing work. **Working together, we can help stop the spread of Covid-19!**

As you go about your day, it is important to always keep in mind that an outbreak anywhere is an outbreak everywhere. It is vital that each of you continue to remain vigilant.

- Wear face coverings properly (covering your nose and mouth). As part of our regulations, we require all staff members to wear a face mask/covering while working. **For those in our office building, you must wear a mask whenever you leave your desk area to enter into a common area. This is our required practice.**
- Maintain social distance when possible.
- Wash your hands often and utilize hand sanitizer whenever hand washing is not possible.
- Disinfect areas you have touched.

Again, I commend you for your diligence in helping to stop the spread of Covid-19.

Keep up the great work!

Fred Erlich, CEO