

Sent: Monday, May 11, 2020 3:26 PM
Subject: Attention: Albany Office Staff

Dear Albany Office Colleagues:

While the New York Pause is set to expire on Friday, that expiration is not an indication that we will be reopening our office building at that time. Living Resources will continue to follow all guidelines with respect to allowing staff to return to our buildings and will do so in a safe manner.

It is important that Living Resources reopen intelligently. **If you are currently working from home, nothing will change on Friday, May 15.** You will continue to work in accordance with the direction given by your Director. The Executive Team is now tasked with developing a plan for returning staff to the building in a safe and efficient manner consistent with all DOH/OPWDD guidance. At this point in time, we are closely monitoring the signals being broadcast by Governor Cuomo regarding the status of NYS PAUSE, as well as guidance from the various state oversight agencies. **This process of becoming 100% open will likely take a couple of months.** We will continue to keep you updated.

Again, we are grateful to each of you for your continued support, dedicated work ethic to maintaining our office procedures, completing all tasks in a timely manner, and supporting our staff in the field.

We sincerely look forward to seeing you in person at the appropriate and safe time.

Sincerely,

Fred Erlich
CEO

